

Energy Institute High School PTO
September 11, 2019 – General Meeting Minutes

Date, Time, and Location: EIHS, 8:00 AM, 9/11/19, School Cafeteria

Attendance: Sarah Carpentieri-Asbury (President), Sarah Levit (President-Elect), Arva Dearborne (Treasurer), Virginia Lozano (Secretary), Maha Allaham (Parliamentarian), Lori Lambropoulos (Principal)

Meeting called to order: Sarah Carpentieri-Asbury called meeting to order at 8:00 AM

I. Welcome and President's Report

---Sarah Carpentieri-Asbury introduced herself, welcomed everyone, and outlined the history of our PTO, and our PTO goals for this year.

We have three main goals:

- 1) increase our sense of school community and be inclusive to all
- 2) support our teachers with funds and volunteers
- 3) work closely with the Principal and Admin to use our funds in the ways that most benefit the school

-- She noted that our PTO bylaws, 501(c)3 recognition letter, Code of Conduct, meeting agenda and minutes, reimbursement forms, etc. are on the PTO website under the "forms/info" tab. She also outlined our PTO activities and the PTO budget regulations.

--- She also discussed the following:

The PTO Executive Board meets monthly, on the first Tuesday of each month. The Executive Board consists of the President, President-Elect, Treasurer, Secretary, Parliamentarian, Principal Lambropoulos, and Ms. Amy Myers, EIHS teacher representative.

The PTO will have General Meetings in September, November, January, March, and May. The PTO General Meetings alternate between morning and evening times. September, January, and May meetings will be from 8-9am on the designated day. November and March meetings will be from 6-7pm on the designated day.

-- She reminded parents to sign in at the front desk when they came for meetings and advised that if they stayed for other events after the meeting, they should go to the front desk to update their visitor badge.

-- She advised parents that when you are here volunteering, if there is a concern or something you feel needs to be addressed with a student, please contact administration or a teacher, rather than addressing it yourself.

II. Principal Welcome and Report

--- Principal Lambropoulos welcomed everyone to the new school year and discussed a little about the school history and our new school buildings.

--- She discussed Fall Exhibitions in general and informed us that the Fall Exhibitions will be in November for 9-11th grade and early December for Seniors

--- She noted that on Sept. 17th beginning at 5pm, EIHS will have a Tech night for Parents to learn about the HUB. There will also be a guest speaker: Jennifer West, an HISD counseling intern, who will speak about student social and emotional health

--- She noted these other important dates for fall semester:

Oct 17th, District is hosting Parent University

Nov. 13th, Magnet Open House, Recruiting has started for next year

Dec. 4th, Senior Showcase, all classes, freshman, sophomores, and juniors are encouraged to attend

III. Title I Coordinator Report

Mr. Ovidio Gonzalez, Cohort 3 Teacher, is the Title I Coordinator at EIHS. He briefly explained Title I and that PTO General Meetings serve as Title 1 meetings for EIHS, so it is important for all attendees to sign in on the attendance sheets for each meeting.

He noted that Title 1 is a great way for the school to get additional funds to help support low income students and that the funds can be used to improve students learning, for salaries for staff, and to give students more access and more opportunities to improve their education. Parent involvement is very important to ensure we receive Title 1 funds.

IV. Executive Board Introductions / Reports

Executive Board Members were introduced:

President	Sarah Carpentieri-Asbury	See Comments in Section I
Principal	Lori Lambropoulos	See Comments Section II
President-Elect	Sarah Levit	Brief Introduction
Treasurer	Arva Dearborne	See Comments Section VI
Secretary	Virginia Lozano	Brief Introduction
Parliamentarian	Maha Allaham	Brief Introduction
Teacher Rep.	Amy Myers	unable to attend

V. Committee Chair Introductions / Reports

Committee Chairs were introduced and each briefly described their roles and their committee:

Membership & Volunteers: Julie Garcia and Ana Ponce

These committees recruit new members and provides volunteers for various activities.

Hospitality & Teacher Appreciation: Paul and Martha Jacob

These committees focus on hospitality and teacher appreciation activities/events throughout the year.

Website: Connease Warren

This committee maintains the PTO website.

Spirit Store: Susan Rakestraw

This committee organizes the sale of the EIHS polos and other spirit store items.

Fundraising: Open

This committee is divided into food sales and fundraising events. Currently, there is no committee chair, please see Sarah Carpentieri-Asbury if you are interested

The food sales portion of fundraising consists primarily of weekly lunch sales of Chick Fil-a sandwich and snack on Wednesdays throughout the school year.

The fundraising events portion is focused on having 3-4 smaller fundraising events throughout the year, sponsored by different PTO members. If you are interested in sponsoring a smaller event or coordinating a larger scale auction event, please let Sarah Carpentieri-Asbury know.

Possible Wine Tasting Event; Sat. Dec 7th 4:30pm for up to 40 people

VI. New Business

Arva Dearborne discussed the proposed budget and that all funding will be used to support teachers and students at EIHS. She reviewed the Proposed Budget for 2019-2020 with an Anticipating and Ordinary Income of \$11k for next school year to allocate and use. In addition, this academic year, each Cohort will receive \$2000 to support their classroom educational activities and \$1000 for bus transportation for field trips.

The 2019-2020 budget was voted on by all PTO members. Eliana Bonafonte motioned to approve the budget, Maha Allaham seconded. The motion passed and the budget was approved.

VII. Notable Dates

Our next General Meeting is scheduled for Nov 13, 2019 from 6-7pm. The date may be changed if there is a conflict with another school function. The new tentative date would be Nov 20, 2019 from 6-7pm. More specific information will be sent out regarding the November meeting in the coming weeks.

VIII. Meeting adjourned by Sarah Carpentieri-Asbury at 9:00AM.