

Energy Institute PTO General Meeting – November 20, 2019

- I. **Call to Order & Welcome** (Sarah Carpentieri-Asbury): Sarah C-A called the meeting to order at 6:10 PM, introducing board members and reminding all in attendance to sign the sign-in sheet and to review the minutes of our last meeting. See separate attendance sheet.
- II. **Approval of Minutes** (Anne Geyer for Virginia Lozano): Minutes of September 11, 2019 meeting approved. Minutes will be posted on PTO website along with financial statements and list of meeting attendees.
- III. **President's Report** (Sarah Carpentieri-Asbury): Sarah C-A is working on providing Spanish translations for PTO communications at our meetings and through the website. She asked if anyone needed a Spanish translator at today's meeting, as there was one available. There was no request for translation, so meeting was conducted in English. Various options for a Spanish translation for the website and translating the PTO General Meeting Agenda and Minutes into Spanish are being explored.
- IV. **Principal's Report** (Lori Lambropoulos): Lori welcomed everyone to the meeting and reported on the recent recruitment parent breakfast. She invited all to attend the Senior Showcase on Dec. 4. Reported that the school year is going very well.
- V. **Treasurer's Report** (Arva Dearborne): Arva reviewed the Profit & Loss v. Actual and Balance Sheet (see accompanying documents posted on PTO website), noting that October has been a brisk month for cohort and special subject (Math, electives, etc.) teacher groups to begin requesting their grants. She briefly explained our EIHS PTO grants to cohorts & special subjects, noting that some teachers also raise additional funds on their own for class expenses. Arva will also look into Amazon Smile and Flip Give to raise funds for Energy. There are links to both on the PTO website, but it is unclear if the accounts are still active from previous years.
- VI. **Committees and Committee Reports:**
 - A. **Membership/Volunteers** (Julie Garcia & Ana Ponce): Julie reported that so far we have had sufficient volunteers for Chick-Fil-A Wednesday sales but we could use help recruiting more volunteers. Sarah Carpentieri-Asbury noted that we have about 100 parents registered in the PTO thus far. Some parents may wait until the second semester to sign up. She asked meeting attendees to let her know if they are not receiving email from her. A discussion ensued about whether or not the PTO is allowed to use the school's parent email list for PTO business, such as soliciting volunteers. Historically, the PTO has not been able to use the school parent email list. Thus far, the PTO has only sent emails directly to parents who have joined the PTO. There was discussion that the school can ask parents if they would like to receive information from the PTO and then share those names and emails with the PTO. Lori Lambropoulos said she would research this possibility. There was also discussion regarding the idea of holding a competition among the cohorts for the greatest number of PTO member registrations

B. Hospitality/ Teacher Appreciation (Martha Jacob & Paul Jacob): Martha said the committee is focusing on five different Teacher Appreciation dates during the current school year: 1) Teacher Breakfast & cohort bins in August; 2) Halloween treat bags in October; 3) Thanksgiving pie/dessert donation & teacher lunch in November (she announced pies are still needed); 4) Pre-Winter Break gifts (candy, movie tickets, popcorn...) in December; 5) Valentine's Day treats in February. She said there is not quite enough in the budget, so we are hoping to get additional donations from parents. Members in attendance also suggested getting gift cards for teachers (such as Amazon, etc.) With respect to Hospitality, Martha reported on providing food for the first general PTO meeting (September), the Prospective Freshman Parent coffee (November) and the Magnet Open House (November).

C. Spirit Store (Sarah Carpentieri-Asbury for Susan Rakestraw): Sarah C-A said that we will have both lighter and heavier-weight jackets, fleece zip-ups, and pullover sweatshirts, available for sale in early December. Lori Lambropoulos discussed the EIHS jackets, noting that the administration had done some surveys with students to assess for a lighter or heavier jacket. She said most preferred the lighter jacket once they were able to try them both on.

D. Website (Connease Warren): Nothing new to report.

E. Fundraising Chick-Fil-A (Sarah Levit): Sarah L explained how the school clubs help with the CFA sales, earning \$100 for their clubs when they do. She encouraged PTO members to sign up to volunteer for this fundraising effort. She pointed out that the PTO makes about \$1,000 each month on CFA sales, which amounts to half of our cohort grants.

F. Fundraising Events (Sarah Carpentieri-Asbury): Sarah C-A announced that we have sold about 1/3 of the available tickets for the December 7 PTO Wine Tasting event at Total Wines (San Felipe). In addition to individual tickets, parents can also purchase tickets to donate to a teacher to attend the event, and Ms. Myers (PTO Teacher Representative) will survey the teachers to see who might be interested in going. Other fundraising ideas that were discussed included a spaghetti dinner with an auction and a fundraiser at a local brewery.

VII. Business

A. Old Business: See Hospitality & Teacher Appreciation events (above)

B. New Business: See Fundraising & Spirit store (above)

VIII. Important Upcoming Dates (Sarah Carpentieri-Asbury):

Friday, Nov. 22, 2019, Thanksgiving meal & desserts for teachers;

Saturday, Dec. 7, 2019: Wine-Tasting Fundraiser – tickets on sale now;

Wednesday, Jan. 15, 2020: PTO General Meeting (8:00 AM)

IX. Adjourn: The meeting was adjourned at 7:25 PM