

Energy Institute High School PTO

October 12, 2017 – General Meeting Minutes

Date, Time and Location: Thursday, Oct. 12, 2017, 8:30AM, school cafeteria

Meeting called to order by President Shelley Nadel at 8:35 p.m.

Attendance: See list attached: [EIHS PTO - 10-12-17 meeting attendees.pdf](#)

I. Welcome and President's Report – Shelley discussed efforts to assist Energy families affected by Hurricane Harvey. Announced PTO funds given to Energy teachers for classroom supplies. Discussed PTO plans for the year (new Bylaws, etc.)

II. Committee Reports

a) Treasurer's Report: Kathy Kahanek distributed & outlined Budget Overview (attached). Motion by Jennifer Biggs to approve Budget: Approved by vote.

b) Administration Report:

-- Jenna Moon – Teachers were thrilled with PTO funds for supplies.

-- Lori Brunz – Reported on progress of Yearbook Club and announced the new building is now 85% completed. Discussed finances as respects the end of the magnet grant and the need for additional fundraising to meet the specialized needs (equipment, training, etc.) of EIHS due to its STEM focus and Project-Based Learning program.

c) Volunteering Update: Jennie Biggs explained establishment of “cohort parents” program and how it works. Senior class has one class parent in lieu of cohort parent.

d) Polos and Hoodies: Amber Ramirez-Hoffman discussed the available inventory & sales of polo shirts. Hoodie orders will start soon. Hoodies can be personalized on back.

e) Marketing & Communications – Kathy Kehn discussed the evolution of the PTO website, one of the PTO's main marketing tools. She invited feedback and suggestions.

f) Parent Advisory Council – Amanda Alexander discussed Title 1 program (**handouts attached***). Asked PTO members to submit comments on “School-Parent-Student Compact”.

g) Fundraising – Rachel Lowe talked about the need to start planning for a major fundraiser for next year. Shelly suggested that our next meeting focus primarily on fundraising.

III. New Business – Bendi Saindon suggested starting a program for donating professional attire to the school for use by students during their presentations. “Energy's Closet”

IV. Next Meeting – WEDNESDAY, NOVEMBER 1 at 7:00 PM – EIHS CAFETERIA

* I have the hard copies of these.