

# ENERGY INSTITUTE HIGH SCHOOL (EIHS)

## PTO MEETING AGENDA

FEBRUARY 2, 2017

- I. Welcome and President's Report – Shelley Nadel
  
- II. Committee Reports
  - a. Treasurer – Kathy Kahanek
  - b. Vice-President – Jennie Biggs
    - i. Major Donor Breakfast
  - c. Spirit Store – Amber Ramirez-Hoffman
    - i. Polos and Hoodies
  - d. Fundraising – Shelley Nadel (substitute for Carol Strickland)
    - i. Gourmet popcorn
    - ii. Chick Fil A and snacks
  - e. Marketing and Communications – Kathy Kehn
    - i. Website updates
    - ii. Communications schedule
  - f. Parent Advisory Council – Ana Ponce/Joy Moran
  
- III. New Business
  - a. How to spend PTO funds
  - b. Field Day
  - c. Bilingual communications
  - d. Discussion on food sales
  - e. 2017-2018 Board
  
- IV. Next meeting – **Change of Schedule Due to Conflict with School Event**